

**Bi-Town Economic Development Committee**  
**Dover and Wilmington**  
**Charge 2023**

**Primary Goals of Committee:**

To assist in the implementation of local and regional economic development goals of strategic studies —such as the *Strategic Economic Development Plan for Dover and Wilmington*, ~~Vermont (Mullin) and SoVermont~~ Comprehensive Economic Development Strategies (~~CEDS produced by SeVEDS and RED~~) — assess goal achievement, initiate activities designed to support strategies, as well as continue to build ties and trust between the towns.

**Roles of Committee**

**Assist in Implementation of Local and Regional Economic Development Goals**

- Recommending ideas regarding strategies to achieve goals
- Reviewing strategies and implementation plans
- Serving as a liaison to Selectboards as to strategies
- If strategies are approved, assisting in the analysis and measurement of strategy achievement
- Evaluate most effective working relationships with other economic development entities working within the region

**Project**

- Reviewing and recommending projects based on overall strategies and studies, including ~~Mullin Report~~, ~~SoVermont CEDS and FEMA Long Term Recovery Plan for Wilmington and Dover~~
- Participating in project implementation plan as appropriate
- ~~Marketing sub-committee plans and reporting for summer marketing campaign initiatives~~
- ~~Housing sub-committee for focus on senior and workforce housing initiatives~~

**Short-Term Activities**

- Identifying short-term activities to show immediate successes
- Assessing whether short-term activities strengthen bi-town ties
- Approving short-term activities for which there is budgeted revenue
- Suggesting current standing committees or other appropriate organization within towns to implement activities

**Legislative/Political Activities**

- Recommending to Selectboards positions towns may want to take regarding proposed legislation
- Planning out strategies as to how to influence legislation
- Implementing actions, such as forums, designed to give area influence with political leaders regarding economic development

**Additional Activities**

- Carry out other charges agreed upon by both Selectboards

**Committee Membership (Total Maximum Members 10-12)**

- One Selectboard member from each of the participating town— 2
- Executive Director, or designee of the Southern Vermont Deerfield Valley Chamber of Commerce — 1
- Executive Director, or designee of the Brattleboro Development Credit Corporation — 1
- One administrative staff member from each of the participating towns —2
- One representative from Mount Snow Resort (Dover) — 1

- One representative from ~~a Wilmington Business~~ The Hermitage Club — 1
- At least one and no more than two other residents from each of the participating towns — 2-4

A quorum shall constitute a majority of members (7). ~~If there is a vacancy in the membership, a quorum will constitute a majority of the non-vacant seats.~~

A seat is considered vacant if the member has not attended three (3) consecutive meetings, or does not attend 70% of meeting during a 12-month period.

#### **Filling of open seats**

The committee shall make recommendations for appointment to the committee. Potential candidates shall be invited to attend meetings. After a minimum three (3) month trial, the committee may nominate a candidate to the Selectboard of the town he/she is affiliated with for appointment to the committee. Voting rights are granted at the time of appointment.

#### **Criteria for Membership on Bi-Town Economic Development Committee:**

- Ability to attend at least 80% of all meetings a year
- Ability to focus on entire goal vs. on just one component or just one town
- No specific agenda
- Open-minded to others' ideas
- Ability to represent needs of total community, businesses, and the region
- Ability to identify problems and broad goals before determining solutions

~~Committee to meet every other month on the first Thursday at 8am starting in July (January, March, May, July, September, and November) and more often as needed.~~

Selectboards to review Committee Charge by ~~June 30, 2023~~.

Adopted by the Wilmington Selectboard \_\_\_\_\_

Adopted by the Dover Selectboard \_\_\_\_\_