



## West Dover, Vermont Fire Department



### Officer's Meeting Minutes – October 23, 2023

#### **Attendance**

Mike Alrich	Ben Joyce
Zack Benczkowski	Mickey Kersten
Candace Cole	Rich Werner

**Meeting commenced at 17:00 at West Dover Firehouse**

#### **Notes to Team:**

- SCBA: Two binders have been created to log bottles as they are filled at the new filling station. One will be on U1 and the other in the SCBA room. There is a separate section for filling Mutual Aid bottles.

**Wildland Fire Gear 50/50 Purchasing Program:** Association purchases will be gifted to the West Dover Fire Department and will be the property of the West Dover Fire Department. Order has been placed and should be delivered by April.

#### **Training:**

Training Update from Dan Miller:

- Next Officer's Meeting – review minimum drill and trainings policy.
- Dan to provide training hours online, drill & SAR to Rich
- Dan to provide HazMat certificate list to Rich

ESO: inputting 2023 is close to completion.

Upcoming Fire Drills:

- 11/01/2023 – Structural Fire Suppression – Exterior
- 11/15/2023 – Stop the Bleed

Upcoming SAR Drills:

- 11/08/2023 – SAR Land Navigation

**Gym Equipment:** Moving equipment to basement.

- Tim has results of survey and will create a layout for the basement
- Will determine if there is space for bike and rowing machine

**SOG Updates:** Updated SOGs:

**SCBA** - Mickey Kersten – minor changes approved except for:

- SCBA fit test – Mickey to research options and bring back to future meeting
- Respirator Medical Evaluation Questionnaire - Mike Aldrich will check with the health center to see if they can do the certifications for us.

**Mayday** - Mike Hescok

**Accountability** – Mike and Ben agreed upon the changes. Will bring into next meeting for review and approval. Candace to find copies of it and send to Mike and Ben. Candace to retype the original SOG and will add SAR language from Mike Aldrich.

**Dry Hydrant:**

- Parts are in, Rich needs to go to NH to pick up
- Landowner's Agreement sent to Mickey – signed and returned to Rich