



West Dover, Vermont Fire Department



Officer's Meeting Minutes – August 28, 2023

Attendance

Mike Aldrich Zack Benczkowski Candace Cole Tim Dolan	Ben Joyce Mickey Kersten Rich Werner
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Meeting commenced at 17:00 at West Dover Firehouse

Notes to Team:

- Anyone in need of 4-wheeler certification contact Mike A
- Red Light Permit for Zack – approved
- East Dover 75th Anniversary Celebration – Saturday, September 16th from 11:00 – 4:00

Training:

- **Apparatus Qualifications:** reviewed.
- **HazMat Training:** Discuss proposed HazMat training. The state cannot do a specific course for WDFD. They can do HazMat Awareness in Jan '24 – approved. The online course is still available.
- **Drill Schedule Plan:** reviewed
- **West Dover 2023 Certification Verification:** reviewed and confirmed list
- **Upcoming Fire Drills:**
 - 09/06/2023 – Advanced Pump Ops Drill
 - 09/20/2023 – Driver's Confidence Course
 - 10/04/2023 – Hose handling
 - AHA, CPR and 1st Aid – online class and then skills test in December (\$20.50 per person)
 - Rich requested that an outside person from the academy come in to teach and review all aspects of the pump systems

Upcoming SAR Drills:

- 09/13/2023 – SAR Land Navigation

Dingee Machine Company: Larry & Ashley attended the meeting to discuss truck options for replacement of E2. Mike Aldrich, Tim Dolan, and Zack Benczkowski to discuss with other FFs and put together a basic list of specs, specific uses / needs and bring back to next Officer's Meeting to review.

Handling Hybrid & Electric Vehicle Incidents Course:

- Monday, Sept 11 @ 18:00 at the Wilmington Firehouse
- Any firefighters that would like to attend should contact Mickey

Adventure Race: Adventure race to be held 09/29-09/30 at Mount Snow. Finalizing route and then Drew will set up meeting to review and discuss SAR needs.

Fire Truck iPad demo: Sept 20 at 18:00 there will be a fire truck demo with iPad pump panel

Qualified Drivers Board: Tim to create a board in bays showing who is qualified to drive what vehicle.

- Tim will create an 11x17 pdf and send to Ben to print before the next meeting for review
- Organized by driver with checkbox for each apparatus
- Checkbox for CDL

Training Request: Dan Miller request to attend the Fire Officer I/II Program.

Gym Equipment: Moving equipment to basement.

- Survey sent to all FF and SAR to determine which pieces of equipment are used the most
- Final layout plan to be completed by September 11

Security Cameras: New monitor has been installed and picking up 10 cameras. 3 cameras remain and will be installed.

Tower: Relocation and switching over of tower was delayed. Still not completed – new timeframe end of Aug 2023.

SOG Updates: Updated SOGs:

SCBA - Mickey Kersten – minor changes approved except for:

- SCBA fit test – Mickey to research options and bring back to future meeting
- Add respiratory fit test to training for once within each four (4) year span

Mayday - Mike Hescok

Accountability – Mike and Ben agreed upon the changes. Will bring into next meeting for review and approval.

New Compressor: We will work to get it into the basement.

Dry Hydrant: potential to locate a dry hydrant in Tollgate Village. Mickey Kersten to determine what will be needed to install and the cost.

- Parts are in, Rich needs to go to NH to pick up – Rich requested info from Travis
- Mickey to get form to property owner

Mount Snow: Discussion on who is permitted to clear alarms

- Zack to invite Dan Toemke to future meeting to discuss who on Mount Snow's staff can call off an alarm
- Continue discussion based on Mount Snow's feedback

Radio Numbers: New radio numbers will be assigned to all firefighters & SAR members via a random drawing at September 6th drill

Class A Uniforms

- Association is discussing purchasing new Class A uniforms at upcoming meeting
- Officers unanimously voted to support the proposal that Mickey will be presenting to the Association
- Fire Department officer's will be in charge of enforcing the wearing of complete uniform to WDFD events. If a member is missing pieces of uniform, it will be up to the ranking officer at the event to determine whether the member appropriately represents the WDFD well enough to attend

Meeting Adjourned at 20:00