



West Dover, Vermont Fire Department



Officer's Meeting Minutes – August 14, 2023

Attendance

Mike Aldrich	Mickey Kersten
Zack Benczkowski	Dan Miller
Candace Cole	Rich Werner

Meeting commenced at 17:00 at West Dover Firehouse

New Incident Reports: New Incident Report is being rolled out. Reach out to Dan Miller with any questions or instructions.

Notes to Members:

- FF and SAR Monthly requirements – either 1 drill or 3 hours per month of online training. If you are unable to fulfill requirement, please reach out to Training Coordinator.
- New training schedule on the board – if you are interested in taking one, reach out to Training Coordinator.
- When putting vehicles back in service: if the fuel tank is $\frac{1}{2}$ - $\frac{3}{4}$, fill it up that night, next morning, or tell an officer that it needs to be done; inventory of truck to make sure that she is ready to go back in service.
- Luca is approved to drive U2
- Tamara Allen's red light permit approved
- TI was repacked 1,650 FT of 4" supply at the 800' mark the hose is red marking the midway point
- E2 was repacked with 2,750' of 4" at the 1,500' mark the hose is red to mark the midpoint.
- L1 was repacked with 600' of 4" at 300' is a yellow section making the midpoint.

Handling Hybrid & Electric Vehicle Incidents Course:

- Monday, Sept 11 @ 18:00 at the Wilmington Firehouse
- Any firefighters that would like to attend should contact Mickey

Outside Training: At next drill, Training Coordinator to discuss process for approving outside training.

Adventure Race: Adventure race to be held 09/29-09/30 at Mount Snow

Qualified Drivers Board: Tim to create a board in bays showing who is qualified to drive what vehicle.

- Tim will create an 11x17 pdf and send to Ben to print before the next meeting for review
- Organized by driver with checkbox for each apparatus
- Checkbox for CDL

Training:

Upcoming Fire Drills:

- 08/16/2023 – Mount Snow Fire Hose Ops Drill
- 09/06/2023 -
- AHA, CPR and 1st Aid – online class and then skills test in December (\$20.50 per person)
- Rich requested that an outside person from the academy come in to teach and review all aspects of the pump systems

Upcoming SAR Drills:

- 09/13/2023 – SAR Land Navigation

Gym Equipment: Moving equipment to basement.

- Will need to consolidate equipment to fit smaller space in the basement
- Tim to create survey and have Candace send out to department so we can get info on what pieces of equipment are used the most
- Final layout plan to be completed by September 11

Security Cameras: New monitor has been installed and picking up 5 of the 10 cameras. Cameras are antiquated and we need to upgrade the system. Tim to provide proposal and a quote to Rich (in the \$700 to \$1,000 range). Will buy a single camera to start and make sure it works with our existing infrastructure before committing to entire system

Tower: Relocation and switching over of tower was delayed. Still not completed – new timeframe end of Aug 2023

New Radios: Complete – programed, on trucks and work well.

SOG Updates: Updated SOGs:

SCBA - Mickey Kersten – minor changes approved except for:

- SCBA fit test – Mickey to research options and bring back to future meeting
- Add respiratory fit test to training for once within each four (4) year span

Mayday - Mike Hescok

PPE – Approved and adopted

Accountability – Mike and Ben agreed upon the changes. Will bring into next meeting for review and approval.

Compressor: Rich Werner to email decision to SB chair regarding the disposal of the old equipment.

New Compressor: Rich asked Highway Dept to get the compressor into the basement for installation.

Pay Policy: All officers to review current West Dover Policy on membership and pay and discuss updating in future meeting. Cross reference to job descriptions to assure they are in sync.

- Candace to send out before the next meeting

Pay and Membership Policy: There is a clarification change in the policy regarding gear. Candace to make change and bring revised policy back to next Officer's Meeting for review and approval.

Dry Hydrant: potential to locate a dry hydrant in Tollgate Village. Mickey Kersten to determine what will be needed to install and the cost. Rich Werner to discuss with John Abel

- Parts are in, Rich needs to go to NH to pickup – Rich requested info from Travis
- Mickey to get form to property owner

Mount Snow: Discussion on who is permitted to clear alarms

- Zack to invite Dan Toemke to future meeting to discuss who on Mount Snow's staff can call off an alarm
- Continue discussion based on Mount Snow's feedback

Radio Numbers: New radio numbers will be assigned to all firefighters & SAR members via a random drawing at September 6th drill

Class A Uniforms

- Association is discussing purchasing new Class A uniforms at upcoming meeting
- Officer's unanimously voted to support the proposal that Mickey will be presenting to the Association
- Fire Department officer's will be in charge of enforcing the wearing of complete uniform to WDFD events. If a member is missing pieces of uniform, it will be up to the ranking officer at the event to determine whether or not the member appropriately represents the WDFD well enough to attend

Meeting Adjourned at 20:00