



West Dover, Vermont Fire Department



Officer's Meeting Minutes – June 12, 2023

Attendance (listed alphabetically):

Mike Aldrich	Ben Joyce
Zack Benczkowski	Mickey Kersten
Candace Cole	Rich Werner
Tim Dolan	Also Attending – Dan Miller
Mike Hescok	

Meeting commenced on Monday, June 12th, 2023 at 17:00 West Dover firehouse.

Notes to Team:

- June 19th the ladder truck and ground ladder testing - Mike Aldrich will be able to attend
- Motion made and seconded and approved to make Chris Cimino a full member effective 06/12/2023
- Air Pack - there is one air pack down
- There were a few air packs located on the trucks that were not ready for service

Sinirji Alerts: Concerns that not everyone is receiving alerts. Dan Miller will take lead on this and find out how to revise, add and delete.

Training:

- 2023 Recertifications - Tracking in FireRescue1 for:
 - Paul Fisher - 90% complete, needs to complete the HAZMAT refresher course
 - Matt Nicklis - 90% complete, needs to complete the HAZMAT refresher course
 - Ricky Kennett - 100% complete
 - Dan Miller - 100% complete
- FF1: three of our team members are within striking distance of achieving FF1. They will need the form signed off for completion of the following tasks:
 - 4.3.1 Interior Structural Fire Attack
 - 4.3.7 Passenger Vehicle Fire Attack
 - 4.3.8 Exterior Class A Fire Attack
 - 4.3.9 Search & Rescue
 - 4.3.16 Portable Fire Extinguisher Suppression
 - 4.3.19 Ground Cover Fire Attack
- FF2 challenge exam: Matt Nicklis and Dan Miller have completed the pre-requisite courses. Dan Miller will be moving forward.

- Request from Paul Fisher for approval to attend Vehicle Rescue Technician Course in July. There will be no cost to the department.
- Request from Paul Fisher for approval to take FEMA NETC. There will be no cost to the department.

Fire:

- June 21st - Water Supply
- June 26th - Joint training with Stratton SCBA confidence course
- July 12th - Wildland extraction (joint Fire & SAR)
- July 19th - Mount Snow Walk Through

SAR: June 14th - Access Trail Hike

ESO:

- Candace Cole revisiting ESO training to start inputting incident reports.
- Mickey Kersten to meet with Candace Cole to review the report for Sawmill fire.
- Dan Miller to review how to upload reports to submit to national database.

Gym Equipment: Moving equipment to basement. Tim Dolan still needs to connect with Sam Morris.

Security Cameras: Working on retrieving data, Mike Aldrich will work to find a solution to the locks.

Flashlights: Mickey Kersten to research prices and availability. Mickey Kersten suggests upgrading to LED flashlights, replace one vehicle's lights/year. Small LED lights are approx. \$100; box lights are approx. \$200. Mickey Kersten will develop a plan for replacement (costs and timing).

Facebook / Social Media:

- Tim Dolan and Ben Joyce to work together to update WDFD Facebook page and determine photo rights and approvals. Still working on likeness permissions. Tim Dolan took class to help create likeness consent policy. Strive to obtain written (even in a text format) approval but verbal approval would work.
- Potential recruits are our primary audience and the community is our secondary.
- Working to create buckets for content - to include:
 - Training
 - Incidents
 - Equipment
 - Informational
 - History
- Success of the pay ad for the Make Me a Firefighter event. The department will consider using again for future events.

Blueberry Parade July 29: Will participate in parade - contingent upon sufficient personnel availability. Tim Dolan will take point.

Tower: Relocation and switching over of tower was delayed. Anticipated completed by end of June 2023.

SOG Updates: The following officers to update the following SOGs for the next meeting:

Vehicle ops - Tim Dolan
SCBA - Mickey Kersten
CO calls - Mike Aldrich
May Day - Mike Hescok
PPE - Zack Benczkowski
Accountability - Ben Joyce

Compressor: Compressor is being replaced. Waiting on delivery. Rich Werner to email decision to SB chair regarding the disposal of the old equipment.

Pay Policy: All officers to review current West Dover Policy on membership and pay and discuss updating in future meeting. Cross reference to job descriptions to assure they are in sync.

Dry Hydrant: potential to locate a dry hydrant in Tollgate Village. Mickey Kersten to determine what will be needed to install and the cost. Rich Werner to discuss with Randy Johnson.

Parts and Chin Straps: Mike Aldrich to send email to Rich Werner about parts needed and chin strap replacement.

Meeting adjourned at 20:00