



## West Dover, Vermont Fire Department



### Officer's Meeting Minutes – March 27, 2023

#### **Attendance (listed alphabetically):**

Candace Cole	Mickey Kersten
Tim Dolan	Rich Werner
Ben Joyce	

**Meeting commenced at 17:00 on Monday, March 27<sup>th</sup> at West Dover firehouse.**

#### **Notes to Team:**

- Annual Meeting of the Southwestern New Hampshire District Fire Mutual Aid System, April 26, at the Keene Country Club, 755 West Hill Road, Keene, NH.
- Dover Police Dept voiced concerns about firefighters' actions responding to calls. Please remember that emergency lights are a request not a right. We need to follow all rules of the road and we can't help anyone if you can't get there (remember the rollover Mac!).
- Tamara Allen completed the probation period

**Tier II Report:** Consolidated Telecom has submitted their Tier II reports and available for review

#### **Shop Steward – Firefighter / SAR Rep**

Works as a pipeline from rank and file to officers. The position would be someone elected by the body to take any complaints, issues or problems to the Officer's Meeting and report.

**Deerfield Valley Rescue:** Bobby Maynard from DVR attended the meeting to discuss the snow mobile accident on 03/01/2023. It was agreed by all present to have a meeting on April 10<sup>th</sup> with all parties involved in the incident. The meeting will be at 18:30 at the West Dover Firehouse.

**Sundance fire safety:** Attorney Valente sent fire safety information for review at tonight's meeting.

Decisions made:

- Homes within 50' radius will need ansul type system over kitchen stove and a sprinkler in the utility room;
- Homes outside the 50' radius will need to keep a 10LB dry extinguisher in the home;
- Builder's and Homeowners need to sign acknowledgement with FD to comply with the above;

- The above will need to add to the HOA document and the updated document copy sent to the West Dover Fire Department.

**Margit / Stugger Road:** Officer's to review the items that were requested and the response from property owner

- After exterior visual inspection of the houses, it has been determined that the requirements have been met
- Home owners will need to submit for fire alarm permits
- There is only 1 knox box that serves all homes

**Training:**

- Computers for Training – Candace to work with Tabi to see what is wrong with laptop in office. If unusable, then work to find another desk top or lap top for training
- **Fire:**
  - 04/05/2023 - Fire Hose Ops drill
  - 04/19/2023 - Structural Fire Suppression Drill (residential)
- **SAR:** 04/12/2023 – Land Nav BSAR Field Test (weather permitting)

**SAR**

**ATV & Snowmobile SOGs:** They have been updated, Ben will email to the Officers for review and comment at next meeting.

**Equipment:** Ben to bring a list to next meeting for review.

**Woodman's Road and Extension:** The road is 1.5 miles with no water access or truck turning radius. The road may have been built prior to Act 250. There may be a town requirement for a hammerhead turn around on the cull-d-sac. Will continue to investigate to assure that the structures can be accessed.

**ESO Onboarding:** Sarah, Dan and Candace to work on new Firehouse program launch and catch up on installing reports. Working with Keene to get download of the data from Firehouse (our version was out of date and unable to pull the data).

**Fire alarms:** Inns and Lodges they need to include local contact person with the fire alarm permit submission. Candace to update the documents to assure we have that information.

**Make Me A Firefighter:** The statewide campaign 05/13/2023. The WDFD has signed up for the campaign and has committed to holding an open house on 05/13/2023 from 9:00 to 13:00. Candace to follow up and bring information on "next steps" to the next meeting.

**Gym equipment:** there is a grant available for new equipment from Police Department. Desire to move gym equipment to the lower level and create a workout area. Discuss with team at next drill.

**Meeting adjourned at 19:30**