



West Dover, Vermont Fire Department



Officer's Meeting Minutes – February 27, 2023

Attendance (listed alphabetically):

Candace Cole	Ben Joyce
Tim Dolan	Mickey Kersten
Mike Hescok	Rich Werner

Meeting commenced at 17:00 on Monday, February 27th at West Dover firehouse.

Notes to Team:

There was damage done to the bay floor at the firehouse. It appears to have been caused by the snowmobile. If anyone has any information regarding this incident, please talk to an Officer.

Make Me A Firefighter: The statewide campaign 05/13/2023. The WDFD has signed up for the campaign and has committed to holding an open house on 05/13/2023 from 9:00 to 13:00. Candace to follow up and bring information on “next steps” to the next meeting.

Memorial Day Parade: Monday May 29th ceremony starting at 10:00. Requesting that the FD dress vehicles with red, white and blue in some way possible.

Personnel Policy: Approved by selectboard, approved by the Officer's in 02/13/2023 meeting, and will be effective March 1, 2023. Will distribute at next drill for signatures

Truck Update:

- Purchase was approved by the selectman
- Scheduled to be delivered approximately April 2023

Training:

- Review Fire Training Schedule from Dan - requested Dan Miller attend 03/13/2023 meeting to review
- Working to Computers for Training – Candace to work with Dan to see if the laptop in office will suffice – see where we can get it set up (upstairs)
- **Fire:**
 - 03/01/2023 – Firefighter Survival
 - 03/15/2023
 - 04/19/2023 – Mickey scheduling a burn drill at McDivits

- **SAR:**
 - Snowmobile & ATV:
 - Maintenance & Operation Guidelines – Officer's reviewed and unanimously approved
 - Agreed to obtain orange flags for both Snowmobile and ATV
 - 03/08/2023 – SAR Onboarding

Woodman's Road and Extension: The road is 1.5 miles with no water access or truck turning radius. The road may have been built prior to Act 250. There may be a town requirement for a hammerhead turn around on the cull-d-sac. Will continue to investigate to assure that the structures can be accessed.

Incident Reports: Create new sheets / all names on left side / don't separate Fire from SAR – Candace to work with Mickey to update

ESO Onboarding: Sarah, Dan and Candace to work on new Firehouse program launch and catch up on installing reports

Fire alarms: Inns and Lodges they need to include local contact person with the fire alarm permit submission. Candace to update the documents to assure we have that information.

Sundance fire safety: home owner looking to file a complaint regarding construction that is violating the Design and Construction Criteria that is on file. Attorney Mr. Valente will attend the 03/13/2023 Officer's Meeting to propose potential resolutions.

David Elliott Celebration of Life: The WDFD will provide a ladder truck for David Elliott's Celebration of Life on 04/22/2023 from 13:00 to 15:00 at the Marlboro College

Meeting adjourned at 19:00