



# West Dover, Vermont Fire Department



## Officer's Meeting Minutes – March 28, 2022

### **Attendance (listed alphabetically):**

Candace Cole Tim Dolan Mike Hescocock	Ben Joyce Rich Werner
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**Meeting commenced at 17:00 on March 28<sup>th</sup> at West Dover firehouse.**

**Southwestern New Hampshire District Fire Mutual Aid System:** The Annual Meeting of the Southwestern New Hampshire District Fire Mutual Aid System will be on Wednesday, May 18, 2022 at the Keene Country Club, 755 West Hill Road, Keene, NH. Everyone is welcome to attend

**Water Availability:** the officers have concern with water availability. The team will look into options to improve access to water in the Village. Rich talked to Dan (at Mountain Park Owners – he would be interested if the town can help.

**Mount Snow:** Tier II Emergency and Hazardous Chemical Inventory review – Candace to have them drop off printed copy. Candace reached out to see if Mount Snow Facility person come and discuss.

**Battery Recycling:** There is a recycling box located in Rich's office for both rechargeable and non-rechargeable batteries

**Employment Application:** Update – Candace has all material and forms in order to create a complete packet (both hard copy and electronic). She will create hard copy packets for the firehouse and an electronic copy.

**Chain saws** – need new chains for the chain saws. Mike is approved to purchase new chains.

### **Training:**

#### **Fire:**

- 03/30/2022 - Work detail
- 04/06/2022 - Larry Dingy will be conducting pump training with priority on relief valves
- 04/20/2022 - Billy Shea will follow up pump training or topic may change based on availability of burn house.
- We may have a house to burn (or smoke) for a longer weekend drill. Officers inspected site and agree that it will be sufficient for a drill.
- Propane Awareness & Emergency Response Training – rescheduling due to weather

#### **SAR:**

- 04/13/2022 – pack check and navigation prep for certification
- The team is still working on the State Police training. Team members that have completed training in March: ***Matt Nicholas completed the online portion***
- May will be final field test for certification
- Tone for training – SAR should now be receiving tones for training by 2<sup>nd</sup> Tuesday around 18:00 – if you are not receiving these tones, please let Rich know.
- Snow Mobile and 4-wheeler training – Ben will update SOG and bring to future Officer's Meeting for review

**Search & Rescue Trailer Update:**

- Matt Murdock has the parts for the plug and will schedule installation
- Ben to reach out to Frank Crane at Vermont Sign Works [frank@vermontsignworks.com](mailto:frank@vermontsignworks.com). Will send photo with measurements Frank can provide quotes for signs
- Interior shelving & desk – Most of the materials have come in, will be painting interior before hanging shelves.

**Fire Department Monument Sign:** Rich requested Frank Crane at Vermont Sign Works to quote basic painting and touch-up of the existing sign to allow more time for redesign.

**Firehouse Monitor:** Tim has a solution to resolve. Will install and try it – Candace set aside keyboard and mouse in her office for Tim to use for installation.

**Alarm Permits:** Completed list of association and will create notification reminding of permit policy and assuring that they are all up to date.

**Run Card for SAR Follow Up:** waiting on Bobby Maynard

**Sawmill Farms:** Rich contacted Sawmill Farms about installing a dry hydrant in the pond - they do have a second pond that is a fire pond. Might be possible to run a line from that pond to Vogel Road. Association will talk with owners and get back to Rich.

**Mount Snow:** Rich will contact Mount Snow and remind them of the requirement to have a local key holder for off hours emergencies. It has been requested that the FD obtain floor plans for whole property so that a pre-plan can be created.

**Meeting adjourned at 19:00**