



West Dover, Vermont Fire Department



Officer's Meeting Minutes – November 28, 2022

Attendance (listed alphabetically):

Candace Cole Tim Dolan Mike Hescock	Mickey Kersten Rich Werner
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Meeting commenced at 17:00 on Monday, November 28th at West Dover firehouse.

Snow Vidda Loop – Devin Currier, P.E. from Horizons Engineering presented to Officers to update the Snow Vidda project.

Goals – get permits and approvals updated for whole project and will build 12 units 2023 (and then staggered construction over 5 years for a total of 56 units)

- Sprinklers – owners saying that they are not needed – WDFD is requesting further research on whether or not the units will need sprinklers
- Hydrant – currently have 1 on Snow Vidda Road, 1 out on the mail road, and a third hydrant to be installed as marked on the plans. The existing 2 hydrants need to be tested by the owners and reported back to WDFD
- Snow Vidda responsible for ongoing maintenance of all 3 hydrants
- WDFD requests that all fire places in the units are gas fireplaces only (no wood burning)
- Foam – owners will make a 1-time donation
- Helipad is functional but permit expired in 2021. Owner will seek renewal for use but the helipad will go away once the buildings are completed. If it is maintained after construction is complete, WDFD will need the right to use in case of emergencies.
- Any truss construction (for roofing or flooring) needs to be identified with standardized signage
- Signage is needed for all fire lanes
- Owner will submit a full set of plans for the WDFD (P.O. Box 911, West Dover, VT 05356)

Notes to Team:

- Request from Dan Miller to attending the VFA course Jan 21-22 for Fire Investigation – approved
- Vermont Exterior Support Firefighter Course – Train the Trainer: Officers will request that since Dan Miller is heading up department training, he attends the class. Paul Fisher may attend the class but since training is not under his department responsibilities, he will not receive payroll.



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- At the next drill, the outside classes and training policies will be reviewed and voted on. Please be prepared with questions or comments. Effective July 1, 2023, due to payroll budget, one outside class allowed per year. Firefighters or SAR requesting to attend a class or training (regardless of whether or not it is free), will need to make a request and it will be reviewed and approved or denied in the next following Officer's Meeting. Anyone is free to take additional classes as they wish and, (if approved as detailed above), the admission fee (if any) will be covered but not the payroll.
- Pay Scheduled and Pay Periods: If there are any questions about your pay calculation, please see the chief
- When filling SCBA on U1, you will need someone at compressor and when it registers at 5K PSI, you need to manually shut it off immediately (or risk rapidly losing pressure).

Budget: Budget line items were reviewed by Officers and revised and approved as needed.

Truck Update: Waiting on quotes from Ford, Dodge, and Chevy. Upon receipt, will bring into Officer's Meeting and then to future selectboard

Generator for Trailer and other needs: Ben to meet Matt Murdock next week at the station to give feedback on the generator configuration.

Training:

- **Fire:**
 - December 7th – SCBA
 - December 14th short CPR and Defib drill
- **SAR:** No SAR drill for December

Dry Hydrant: Mike to research potential location of dry hydrant

SCBA compressor: Had a basic service performed - Awaiting quote on replacement of the system.

Woodman's Road and Extension: The road is 1.5 miles with no water access or truck turning radius. Will need to check with Act 250 to see if they were required to build access roads

Meeting adjourned at