

**DOVER FREE LIBRARY**

**March 16, 2015**

**BOARD OF TRUSTEES MEETING**

**Meeting Called to Order: 5:00 PM**

**Present: Hillary Twining, Jason Staloff, Gene Laycock, Meredith Anton, John Flores and Linda Holland.**

Linda met with the Trustees before the start of the meeting to introduce herself as the DFL's new liaison from the Select Board. She also came to learn about the Trustees' efforts to begin two improvements to the Library: the construction of a Library Café and the construction of a partition that would separate the entrance to the Library's public restroom from the Staff's private work space. John briefed Linda on the status of the two projects while Jason took pictures to email to Linda. Linda said she would let the Select Board know at this week's meeting that she had visited the Library, and that she would bring up the topic of making these improvements to the Library at the April 7<sup>th</sup> Select Board meeting. The Trustees thanked Linda for coming. Linda then left the Library.

**Approval of Prior Minutes: Hillary moved to accept the minutes from the meeting on February 11, 2015. Meredith seconded the motion. Motion passed.**

**Financial Report: John gave Jason and Gene an overview of the Library's various funds (General, Capital, Children's, Fiber Optics, and Graves Funds). The Trustees discussed the possibility of investing the \$2,000.00 that remains constant in the Graves Fund. Hillary said she would follow up with Randy to see if the Library is obligated to keep that money in that fund or if it can be invested elsewhere.**

**Hillary moved to accept the Financial Report. Meredith seconded the motion. Motion passed.**

**Director's Report: John said the DFL's Annual Fundraiser letter had been sent out and that the Library had already received two responses. He also mentioned that the staff is beginning to work on programs for the summer. This year's theme is "Every Hero has a Story."**

John also informed the Trustees that the Dover Police had aided in the Library's retrieval of a borrowed laptop that had gone overdue. The Trustees commended John for contacting the Dover Police and for following to the Library's policies on patrons' not returning borrowed items.

John said the “Winter Break Fun Week” at the Library was very successful with a total attendance of 51.

Hillary moved to accept the Director’s and Children’s Reports. Meredith seconded the motion. Motion passed.

New Business: At 6:20, Hillary moved to enter into Executive Session to discuss a personnel issue. Meredith seconded the motion. Motion passed. At 6:35, Hillary moved to come out of Executive Session. Meredith seconded the motion. Motion passed.

John said that Nancie and Tamara will be attending “The Dorothy Canfield Fisher Conference” on Friday, May 1<sup>st</sup> at Lake Morey Resort in Fairlee, VT. The conference will center on developing programs for children.

The Trustees acknowledged Carol Lucas’s resignation from the Board and thanked her for her outstanding and dedicated commitment to the Dover Free Library.

The Trustees welcomed the Board’s two new members, Jason Staloff and Gene Laycock. Jason was recently appointed by the Selectboard to finish Carol’s term and Gene was elected at Town Meeting to fill Louise’s position.

Old Business: John said he is still waiting to hear back from Doris Kearns Goodwin’s agent regarding this summer’s Dessert Social.

Next Meeting: Monday, April 27<sup>th</sup> at 5:00 PM

Meeting Adjourned: 6:40 PM

Respectfully submitted,

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Hillary Twining, Chairperson

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Meredith Anton, Secretary

*These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the Library after the next regularly scheduled Trustees Meeting. Public notices of these minutes have been posted at the following locations: Dover Town Clerk’s Bulletin Board, West Dover Post Office, East Dover Post Office, The Dover School, The Dover Free Library, and the DFL website: [doverfreelibrary1913.org](http://doverfreelibrary1913.org).*

**DOVER FREE LIBRARY**

**AGENDA**

**April 27, 2015**

**Present**

**Approval of Prior Meeting Minutes**

**Financial Report**

**Director's Report**

**Children's Report**

**New Business**

**Old Business**

**Next Meeting: \_\_\_\_\_**