

DOVER FREE LIBRARY

April 27, 2015

BOARD OF TRUSTEES MEETING

Meeting Called to Order: 5:00 PM

Present: Hillary Twining, Charles Wheeler, Jason Staloff, Gene Laycock, and John Flores.

Approval of Prior Minutes: John updated the Trustees on the status of a patron whose overdue iPad needed to be retrieved by the police. She still has overdue DVDs and owes us a late fee. John will involve the police again for the DVDs if necessary, and the patron's borrowing privileges will not be automatically reinstated upon return and payment. Hillary made the Motion to accept the minutes from the meeting on March 16, 2015. Motion was seconded by Charles.

Financial Report: Charles explained the resolution of an erroneous figure in the November financial statement's budget position column. The Trustees revisited the possibility of investing the \$2,000.00 that remains constant in the Graves Fund. Hillary will follow up with Randy for advice.

Hillary moved to accept the Financial Report. Charles seconded, and the Motion passed.

Director's Report: John announced that author Jon Katz has committed to the Dessert with the Author event on August 6. Charles will confirm that he should be able to provide lodging for two days. Mr. Katz has written extensively on the canine world, and the Board considered event promotion options possibly involving the Humane Society, local veterinary clinics, or dog agility people John knows. The event is at 7

PM, library staff will be on hand, and John will contact former Friends for additional volunteer staffing.

John proposed canceling the Library's subscription to the Brattleboro Reformer due to unreliable delivery despite contact with their circulation manager. The reformer has been willing to provide financial satisfaction in the form of extended subscription renewal deadlines, but this happens often enough to be onerous for John. It was agreed to wait a bit longer on canceling, even though this has been an ongoing problem, because some people do read the Reformer.

The Board voted to put donations for children's program into the Children's Fund, ensuring they will be applied to appropriate expenditures.

John briefed the board on summer programs, including four music groups, a lecture on mushroom cultivation, game warden presentation, book discussion group, and movie series.

Hillary moved to accept the Director's and Children's Reports. Jason seconded the motion. Motion passed.

Old Business: Hillary and Gene attended the Dover Select Board's April 19 meeting to present the Library's plans for a cafe area and related building modifications. Linda Holland presented photos and drawings from the Library. The Select board did not object, but had two questions. It asked if the Library adheres to a formal purchasing policy, which it does not. Randy Terk gave Hillary a copy of the town's policy with the suggestion that it may be advantageous for the Library to implement something like it. Randy also inquired as to the proposed project's ADA ramifications. Consideration will be given to ensure the Library's current in-compliance status will not be jeopardized. Randy suggested the Library get the architect retained for the town hall renovation to go over the Library project, but the Trustees expressed caution about increased costs. The town will have Dave Smith take out the sink, and the town's

electrical contractor (Swan Electric) will install the outlets. John Thurber can do shelves and countertops, but he does not do tile flooring. John will contact John Thurber promptly, as his summer schedule is likely to fill up.

Next Meeting: Monday, May 18 at 5:00 PM

Meeting Adjourned: 6:50 PM

Respectfully submitted,

_____ Hillary Twining, Chairperson

_____ Meredith Anton, Secretary

These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the Library after the next regularly scheduled Trustees Meeting. Public notices of these minutes have been posted at the following locations: Dover Town Clerk's Bulletin Board, West Dover Post Office, East Dover Post Office, The Dover School, The Dover Free Library, and the DFL website: doverfreelibrary1913.org.