

***Town of Dover
Development Review Board***

***Meeting Minutes
October 9, 2014
7:00pm at Town Office***

***THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY
THE DEVELOPMENT REVIEW BOARD***

- I. The regular meeting was called to order at 7:12pm by Chair Sarah Shippee.
- II. The notice of hearing was read into the record.
- III. Board members present were: Chair Sarah Shippee, Laurie Newton, & Andy Childs via telephone. The Zoning Administrator, David Cerchio and Recording Secretary Jeannette Eckert was also present.
- IV. A draft of the minutes for the meeting will be posted by Tuesday, October 14, 2014 and all Applicants are encouraged to review those minutes for accuracy and any comments or inconsistencies should be sent to the ZA before the next meeting. All exhibits presented are available for public viewing through the ZA or Recording Secretary. All parties intending to give testimony were sworn in.
- V. **To consider application #14-RT059-05** by Sandy MacDougall operator of Layla's Riverside Lodge (Four Seasons) for a changeable sign in accordance with Section 130 of the Dover Sign Ordinance. The property is located at 145 Route 100, West Dover. Parcel #RT059.

****Applicant MacDougall did not appear at the hearing**

Sandy MacDougall owner of Layla's Riverside Lodge is requesting under Section 130 of the Sign Ordinance to change its approved sign without securing a new permit for every change. In accordance with the Sign Ordinance, any change of a sign requires a new permit.

According to Section 130 A.:

No sign permit shall be granted by the Zoning Administrator for any sign which requires Conditional Sign Approval, except as provided for in Section 130(C), until the Development Review Board grants such an approval. Conditional Sign approval may be granted by the Development Review Board for a pre-existing or new sign(s) in a specified location, which will, in the opinion of the Development Review Board, substantially comply with the intent of this Ordinance.

- Request is for the sign in front of his business, which is attached to the flagpole in the center of the parking lot.
- Applicant requests the ability to alter the images and wording on the sign without coming to the DRB for each change.
- Sign that size has to be essentially a permanent sign—wording to be approved by ZA or DRB; it is too large to meet the definition of a chalkboard sign.
- Although the letter of the ordinance says that for DRB to approve a sign of that size, it has to be permanent, DRB can in accordance with Section 130 A, grant a

conditional permit if, in the Board's opinion, it substantially conforms to the intent of the sign ordinance. As such, the Board may impose conditions on said sign.

- This is informational signage in nature that is germane to Applicant's business
 - Words and images can change as long as they are directly pertinent to the restaurant and lodging business
 - Maintain same size and placement of sign
- The sign shall adhere to all the requirements of the sign ordinance; in particular Sections 115 and 124.

On a motion by Board member Newton, seconded by Board member Childs, the Board unanimously agreed to close the hearing.

VI. To consider any other business that may legally come before the Development Review Board.

VII. Deliberative Session:

On a motion by Board member Newton, seconded by Board member Childs, the Board unanimously agreed to move into Deliberative Session at 7:20pm

On a motion by Board member Newton, seconded by Board member Childs, the Board unanimously agreed to move out of Deliberative Session at 7:23pm

Meeting adjourned at 7:25pm.

Respectfully submitted,
Jeannette Eckert, Recording Secretary

*POSTED AT: Town Clerk's Office, Administration Office, Dover Free Library,
East Dover Post Office & www.doververmont.com.*