

**DOVER FREE LIBRARY**

**Thursday, November 6, 2014**

**SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**Meeting Called to Order: 5:15 PM**

**Present: Hillary Twining, Carol Lucas, Louise Severance, John Flores and (via speakerphone) Meredith Anton**

**New Business: 2015-2016 budget**

Trustees discussed the two proposed budgets John submitted for review, one reflecting a 2.5% increase in salaries; one reflecting a 3.0% increase in salaries.

Carol proposed that the Trustees submit the higher budget with the caveat that it would be reduced to 2.5% if the lower budget would be more in line with the Town's salary percentage increase.

John mentioned that the proposed increase in Health & Disability Insurance (a \$10,200 increase from the 2014-2015 budget) puts the Library in line with the Town's approach of funding employees' health reimbursement accounts, in addition to their health care premiums. However, the cost of health insurance for the coming year is still not known. Carol acknowledged that these are tentative budgets based on no current knowledge of the Town's changes in salary or health benefits.

The Trustees agreed to keep approximately \$37,000 in the Library's capital fund given all of the unknowns in the proposed budget.

Hillary pointed out that all other categories in both budgets (the 2.5% and the 3.0%) are identical except for salaries. On a separate note, Hillary reminded that the expenses projected for "Books and Materials" is based on the State's minimum guidelines.

John pointed out that the expenses for Library Programs had been increased by \$500 from the 2014-2015 budget based on Charles's previous suggestion.

Louise motioned to submit the 3.0%-Increase Budget. Carol seconded the motion but requested that the budget be submitted with a footnote explaining that we do not have the Town's information on salary increase and health care costs. Motion passed.

Carol mentioned that Pat Bowen had inquired about the Library's Holiday Party and that she and some members of the (former) Friends of the Library would like to help again this year. Trustees set the tentative date for December 6<sup>th</sup>.

**Next Meeting: Monday, November 17<sup>th</sup> at 5 PM**

**Meeting Adjourned: 6 PM**

Respectfully submitted,

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Hillary Twining, Chairman

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Meredith Anton, Secretary

***These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the Library after the next regularly scheduled Trustees Meeting. Public notices of these minutes have been posted at the following locations: Dover Town Clerk's Bulletin Board, West Dover Post Office, East Dover Post Office, Dover Free Library, Dover Free Library website: [doverfreelibrary1913.org](http://doverfreelibrary1913.org)***