

**Dover Select Board
Meeting Minutes
Dover Town Office
Tuesday, August 6, 2019**

THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD

Select Board members present: Josh Cohen, Victoria Capitani, Sarah Shippee, Dan Baliotti

Select Board member absent: Joe Mahon

Also, present: Office Manager, Jeannette Eckert

Public: Lauren Harkawik, Mike Purcell, Bob Holland, Jim McDevitt, Steve Neratko, Linda Sherman, Ralph Meima, Eric Durocher

Regular Meeting Called to Order at 6:30pm by Chair Josh Cohen

I. Public Comments:

Steve Neratko & Mike Purcell: there is an update on the Ettliger property, there is a title issue with the smaller 2 acre parcel; last time title was not transferred correctly; the 40 acre parcel is ok; just a matter of going through the estate process, nothing to do with liens or claims
Linda Sherman pointed out that the handrail to the back entrance of the Town Office is broken; also, there is some mold in the back stairwell

- Board recommends going right to the dept head who is in charge of that rather than bring it to the board first, unless the problem does not get resolved

Sarah Shippee passed on a contract between the Sheriffs Dept & Dover PD that Randy Johnson wanted the Board to be aware of, reimbursement of mileage & assistance with road work

II. Assessor: Linda Sherman

A. Errors and Omissions, per State Statute

- There are 3 parcels that should have been combined; were entered on one software program and not on the accounting tax program resulting in former owner receiving tax bill
- 342 Bluebrook Rd: 11.07 acres purchased by Leah Myers and John Meewes who own an abutting property (lot B); also, another purchase by Jay Gilbert (lot A) who is another abutter
- 83 Ellis Brook Rd: bought two parcels DW 30 & DW 31, built on one parcel; tax bill went to the former owner
- Current Use or Homestead changes do not need to come before the Board any longer
- Corrections increase the Grand List

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board agreed to approve the errors and omissions for the 2019 Grand List as of Aug 6, 2019 report for 342 Bluebrook Rd and 83 Ellis Brook Rd

III. Unfinished Business:

A. Update on Green Lantern Solar Project at Landfill (Ralph Meima)

- A lot has happened recently
- Some of you may have seen that the array is almost finished
- Mechanical work is complete
- 98% of panels are installed
- Inverters are up—converts ac to dc
- Poles, transformers, wires are in place
- Plans to switch on in the next two months; a certain amount of testing has to be done
- First came to the Select board two years ago; so, this is typical timing

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- Power company conducts the testing
- Estoppel Certificate is a two-page document request to confirm that various terms of the lease are being completed; investor and power company oversee the testing

Jeannette: Estoppel Certificate is ready to be signed—Attorney Chris Dugan reviewed it and his comments were inserted into a clean document by Scott Buckley of Green Lantern
There were some previous concerns about annual inspection costs; brush hog, mowing the array area and who is going to be responsible

Ralph: Inspections and any maintenance/performance monitoring will be under contract between Green Lantern and Brattleboro Management Company
Unsure about the inspection process but the array must be in compliance with DEC post closure certification. Perhaps can partner with KAS who does an annual inspection of the post closure landfill already
Green Lantern should be able to make an arrangement with KAS to pay them for any additional pieces dealing with the array. This exact same question has come up in other towns where arrays are being built; it should be easy to fix

Linda requested a copy of the lease agreement

Vicki: I believe I speak for the Board in saying we do not want to incur any further costs in this project; we never envisioned any additional costs, so this could be a problem
Also believe we should wait until a warned meeting, Aug 20, for a signature on the estoppel certificate as it was not on the agenda (item came in Friday afternoon after the agenda was already posted)

Ralph: I believe in a lot of cases; towns have not taken the estoppel certificate to a warned Select board signature since it is considered an anticipated part of the lease agreement

Vicki: I disagree, that is other Boards. Dover has always warned things we are to sign and execute

Josh: Not seeing that time is of the essence by waiting another two weeks; will sign, scan and email then

IV. New Business:

A. Ideas for Employee Appreciation Day

Jeannette: just looking feedback from employees, new ideas, I am fresh out! A couple of thoughts I tossed around:

- Murder Mystery Dinner with Brattleboro Theater company at the Town Hall with catered meal by local restaurants
- Magic Act Performance by magician Doug Eash of Bennington, also at Town Hall with meal
- Mindlock Escape Room (suggested by Josh Cohen)—only small groups and not really conducive to eating there
- Pizza & bowling again? Fun last year but trying to do something different
- Golf? Not everyone golfs and it eats up a lot of the budget money

Dan: Wondering about creating a community calendar so folks know what is happening

Eric: The Chamber does its best to put out a weekly calendar of activities in the valley, but it needs to know about events in order to post them

Sarah: The Rotary does a putt and pour event at Mt Snow; anyone could do it

Jim: Does it need to come in the summer? This goes to economic dev...what do people do here in the summer? Much bigger issue than just the employee appreciation piece

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Jeannette: No, but winter months can be hard to plan on with the weather

Vicki: The Matterhorn was a great place, but we don't have that anymore

Josh: Timber Creek, Mountaineer Inn suggested as places to look into as venues

Jeannette will keep working on this unless anyone else wants to take it on!

V. Liquor Control:

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board recessed and convened as local Liquor Control

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the following:

- A. Outside Consumption Permit for Handlebar Hospitality LLC d/b/a Valley View Saloon for Aug 24, 10am to 9pm

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board adjourned as local Liquor Control and reconvened as Dover Select board

VI. Consent Agenda:

- A. Approve Minutes of July 16, 2019

On a motion by Sarah Shippee, seconded by Victoria Capitani, the Board unanimously approved the minutes of July 16, 2019

- B. Approve Warrants of July 20 for \$1602.83 & July 27, 2019 for \$386,963.71

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the warrants of July 20 and July 27, 2019

VII. FYI:

- A. Thank You Letter from Grace Cottage for appropriation
B. Letter from Windham County Sheriff's Office—Sarah will reach out to him to invite him to a SB meeting
C. Invitation to Open House at Old School Community Center, Wilmington, Aug 20
D. Murder in the Sugarhouse, Aug 31st at Dover Town Hall from 5:30 to 9pm
E. Municipal Budget Workshop, Sept 18 in Montpelier

- Next Monday, Josh goes to Vt Technical for leadership conference
- Housing plan kick off meeting Wed, open to stakeholders only at this point
- Dover Historical Society just appointed Mary Brady as its executive director; she just moved here from Baltimore

VIII. Liaison Reports: Sarah is still in the process of connecting with Rich on an evaluation date

IX. Executive Session, as needed: none

X. Adjournment at 7:10pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com