

**Dover Select Board
Regular Meeting Minutes
Dover Town Office
Tuesday, January 2, 2018**

THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD

Select Board Members Present: Josh Cohen, Victoria Capitani, Joe Mahon, Dan Baliotti, Sarah Shippee
Also Present: Office Manager, Jeannette Eckert

Public: Lauren Harkawik, Randy Johnson, Bob Holland, Adam Levine, Jim & Judy McDevitt, Steve Neratko, Carol Ann Eldridge, Ken & Joan Black, Jim Desrochers, Marco Tallini, Andy McLean, Kevin Stine, Mike Giorgio

Regular Meeting Called to Order at 6:30pm by Chair Josh Cohen

I. Public Comments: hearing none, the Board moved on to New Business

II. New Business:

A. Request for Library Trustee Appointment

- Letter of request was sent by Meredith Anton to appoint Ed Brookman to fill the position vacated by Hillary Twining

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the request to appoint Ed Brookman as Library Trustee until Town Meeting

III. Unfinished Business:

A. Town Office Renovation Update

- Jeannette spoke with John Guminak and he is willing to move forward with more detailed drawings and prepare an RFP although that is not his expertise. Normally charges \$75.00/hour but willing to do it no charge. Mentioned that the Town was willing to compensate him for his services.
- Joe also spoke with John; there was some discussion regarding the fixtures, paint and flooring details
- Vicki suggested that the employees should weigh in on the details & discuss with John

On a motion by Victoria Capitani, seconded by Joe Mahon, the Board unanimously agreed to hire John Guminak at \$75/hour to prepare an RFP for the bathroom project

B. Revisit Valley Trail Easements/Consider Clearing Options

- Jeannette was able to locate the easements in the land records; Steve made copies to distribute to the Board
- Josh was able to review all the easements for the 12 parcels
 - Only difference seen was that parcels 2, 3, 4 had no mention for lighting
 - All allow the Town to access trail for maintenance
 - Vehicles allowed for maintenance purposes
 - Does not mention year-round use but for "pedestrian and bicycle use"
 - Easements are 32 feet - allows for snow clearing; 16 feet from center line
- Two issues to determine: Do we want to clear and how are we going to fund it?
- Suggest a motion for one season of clearing and review for future decisions

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board voted 4-1-0 to clear & treat Valley Trail B from Green Mountain Interiors up to the Dover Park and to clear the balance of the Trail to Mountain Park Plaza for the 2018 winter season

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On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board voted 4-1-0 to fund the clearing through Highway budget funds for the 2018 winter season

Discussion:

- Joe suggests that some of the funding come from 1% tax to help offset costs that the taxpayer is going to be incurring
- Steve indicated that \$17,000 is available for funding through 1% funds & for next year's budget as well

C. Approve 2018/19 Budget: Operational: \$2,208,391.16 & Highway: \$1,396,483.84

On a motion by Sarah Shippee, seconded by Victoria Capitani, the Board unanimously agreed to approve the 2018/2019 budget figures as stated

Discussion:

- Increase Highway budget to cover the clearing just voted on?
 - Bob Holland indicates that there is enough in Valley Trail budget to cover it
- Concerns over Taft Brook Rd culvert costs---FEMA, have we heard from them?
 - Hopefully will hear from FEMA prior to Town Meeting
- Highway budget is up 1%; Town is down 1%; so overall change is zero

IV. Liquor Control:

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to recess as Select Board and convene as local Liquor Control

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the following:

A. Approve Expansion to Mt Snow Ltd. 1st Class Liquor License to include all of Main Base Lodge (previously Cuzzins, Station Taproom, 1900 Burger)

Discussion:

- Minor questions from Randy Johnson but he met with Mike Giorgio and DLC and concerns were answered

Pros and Cons offered by Mike Giorgio, director of food & beverage at Mt Snow

- Trying to give a better guest experience
- Trying to have one umbrella to allow guests to move freely about the base lodge area
- Offers a better opportunity for revenue as well
- Failure to enforce would result in losing the liquor license for the entire base lodge
- Track record shows a confidence in the ability to enforce
- Still operate as we currently do; any outside areas will be fenced off as usual
- New bar featuring craft canned beer; enclosed beer garden

How is underage drinking going to be policed? Unsupervised drinking?

- All personnel take the liquor control classes
- Reward programs for employees regarding ID checks; fake ID's
- Plenty of floor personnel keeping an eye on things
- Take things seriously, especially underage drinking

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On a motion by Sarah Shippee, seconded by Victoria Capitani, the Board unanimously approved the following:

B. Approve Outside Consumption Permit for Mt Snow Ltd. d/b/a Main Base Lodge, Year-Round 10am to 10pm

Discussion:

Kevin Stine: Recommend contingency for proper source reduction for outdoor consumption events to keep in line with VT's universal recycling law including food scraps; would like to see it worded as such

Mike Giorgio: Recycling program is up to code; recycling cans next to each trash container and moving towards compostables; switched to aluminum cans; making a conscious effort to do better

On a motion by Sarah Shippee, seconded by Victoria Capitani, the Board unanimously agreed to adjourn as local Liquor Control and reconvene as Select Board

V. Consent Agenda:

A. Approve Minutes of December 19, 2017

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the minutes of December 19, 2017

B. Approve Warrants of December 30, 2017 for \$102,878.05

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the warrants of December 30, 2017

VI. FYI:

Steve Neratko offered that a new business is opening in town @194 Route 100 next to Heather's Flowers: Walks with Wolves Creations; owner is artist/painter from Burlington looking to showcase his work as well as other artists; some type of grand opening event will take place on Friday

VII. Liaison Reports:

Sarah attended the Library Board meeting & introduced herself as its liaison

VIII. Executive Session for Personnel (Bob Holland)

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to move into Executive Session for Personnel at 6:59pm

Present: All five Board members, Bob Holland, Jeannette Eckert

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to move out of Executive Session for Personnel at 7:10pm

Decision: None, Bob will keep the Board posted on personnel issue

IX. Adjournment at 7:11pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com