

**Dover Select Board
Meeting Minutes
Dover Town Office
Tuesday, May 7, 2019**

THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD

Select Board members present: Josh Cohen, Victoria Capitani, Dan Baliotti, Sarah Shippee, Joe Mahon
Also, present: Office Manager, Jeannette Eckert

Public: Lauren Harkawik, Steve Neratko, Bob Holland, Jim & Judy McDevitt, Randy Johnson

Regular Meeting Called to Order at 6:30pm by Chair Josh Cohen

I. Public Comments:

Steve Neratko provided a draft copy of the tax stabilization policy to be reviewed at a future meeting

II. Police: Randy Johnson

A. Blueberry Parade Permit for July 27, 2019

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the blueberry parade permit for July 27, 2019

B. Permission to Hire FT Officer in Anticipation of a Retirement in 2020

- Officer Bill Manch will be retiring as of July 2020 but will stay on part time through Aug 2020
- Already in the hiring process to fill David Hammack's position; have one candidate
- Request to continue with the application process to fill Bill Manch's position also
- Academy applications are accepted 6 months prior to start date (Aug & Feb)
 - Name was put in in April; have to have a name to apply
 - #33 on a waiting list for the August academy
- Desire is to hire someone and send to February academy class even though there is no money in the budget
 - Figure it to cost roughly \$12,760.00 which is not in the salary line item
 - Came up with this figure using Hammack's wages as he has left; any new officer will not be making what he made; could potentially be up to \$14,100 with mileage/travel costs
- Surplus in this year's budget of \$22,800 as Hammack has not been working since January
- Need to start now to be guaranteed a spot in February
 - Hard to get applicants; only one applicant now
 - Local person is interested who is only 20 years old but would be 21 by academy time

Board comments:

- No real problems with it as you have a surplus this year in your budget
- Concern is with the academy and the need for officers; they need to ramp it up
- We need to do what we have to do
- Perhaps budget for the academy every year

Randy Johnson:

- Only two academy's run per year; 38 candidates in each session; some end up dropping out prior to start date; potential for Dover candidate to get in

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- Academy relies on volunteers—Officer Sam Morris was there for a week helping out
- A lot of people are hurting for applicants
- State Police go to the same academy
 - Will reserve 18 spots for State Police without a name...shouldn't be that way
- High turnover rate; People are retiring or leave for whatever reason
- Should be a surplus in the part time salary as well: budgeted \$23,070, as of April 20 only used \$9,700
- Randy is looking at 2023 for his own retirement

III. New Business:

A. Schedule Dates for Employee Evaluations

- First meeting on June 14th at 10am to prepare evaluations
- Second meeting with individual employees on June 21st starting at 10am

IV. Liquor Control:

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board recessed and convened as local Liquor Control

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously approved the following:

A. 1st Class Licenses for Mt Snow Ltd:

- a. Harrimans
- b. Snow Lake Lodge
- c. Carinthia Lodge
- d. Cuzzins
- e. Sundance Lodge
- f. Summit Lodge
- g. Fairways

B. 2ND Class License for Mt Snow Ltd

- a. Grand Country Deli

C. Outside Consumption Permits for Mt Snow Ltd

- a. Carinthia Lodge
- b. Cuzzins
- c. Harrimans
- d. Sundance

On a motion by Sarah Shippee, seconded by Victoria Capitani, the Board adjourned as local Liquor Control and reconvened as Dover Select board

V. Consent Agenda:

A. Approve Minutes of April 23, 2019

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board voted 4-0-1 to approve the minutes of April 23, 2019 (Baliotti abstained)

B. Approve Warrants of May 4, 2019 for \$81,352.37

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the warrants of May 4, 2019

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VI. FYI:

- A. Upcoming ICS 402 Courses: May 7 in Rutland, May 9 in Bennington
- B. Cemetery Association Meeting in Montpelier, May 9 (Vicki, Andy, & Patsy attending)
- C. VT Municipal Highway Assoc. Field Day, May 8 in Barre (8 of Dover's crew are attending and bringing new truck to show off)
- D. Southern VT Economy Summit, May 23rd at Mt Snow (Josh has signed up)
- E. Governmental Accounting & Auditing Symposium, May 29 in Fairlee
- F. Municipal Employment Law and Human Resources Workshop, June 5 in Stowe

Additional FYI's:

- The Gathering Place sent invitations to its open house on May 16th
- Kick off meeting of the Trails & Recreational Venue group was last week; will be scheduling additional meetings for the near future

VII. Liaison Reports: none

VIII. Executive Session, as needed: none

IX. Adjournment at 6:53pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com