

**Dover Select Board
Regular Meeting Minutes
Dover Town Office
Tuesday, November 21, 2017**

THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD

Select Board Members Present: Josh Cohen, Victoria Capitani, Joe Mahon, Sarah Shippee, Dan Baliotti
Also Present: Office Manager, Jeannette Eckert

Public: Wayne Estey, Lauren Harkawik, Adam Levine, Jim & Judy McDevitt, Steve Neratko, Bob Holland, Marco & Stefan Tallini, Mike Arbogast, Jim Desrochers, Tim Dolan, Rich Caplan

Regular Meeting Called to Order at 6:30pm by Chair Cohen who welcomed new member Dan Baliotti to the Board

I. Public Comments:

Jeannette Eckert advised the Board that item III on the agenda would be deferred to Dec 5th as well as one of the Executive Sessions

II. Police: Mike Arbogast

A. Cruiser Bids

4 bids rec'd; Minimum bid was \$5000

1. \$5,208.00 from Yousef Dabbagh of Illinois
2. \$7,250.00 from Nick Rogers of Maine
3. \$5,238.00 from Frank Sprague of Wilmington
4. \$5,100.00 from Jennifer Bilodeau of Connecticut

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously awarded the bid to Nick Rogers in the amount of \$7250 with payment by a bank check or cashier's check

B. Approval of Road Access for Snowmobiles

On a motion by Victoria Capitani, seconded by Joe Mahon, the Board unanimously approved the memorandum listing of the same 36 roads as last year

III. Emergency Management:

~~A. Generator Grant Paperwork~~ **defer to Dec 5th**

IV. Highway: Bob Holland

A. Waste Oil Furnace Purchase

- One quote from Sandri for \$5970

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to expend \$5970.00 from Capital Building fund to purchase waste oil furnace from Sandri

B. Taft Brook Rd Culvert

- Due to recent rains, there was a lot of damage on Taft Brook Rd
- Estimate from the State of \$298,000 for the box culvert replacement
- 9-foot culvert does not meet new State specs of 8 ft. by 14ft.
 - Lost 27 feet of it—was a total of 103 feet long
- FEMA may offer some funding
- Will have to take care of next summer; repaired as well as can be done until next spring

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- A bridge might be cheaper and a grant may be available next year (\$170,000) if FEMA does not offer funding—FEMA usually pays 80%

Newfane is still waiting on FEMA funding—dangerous one lane sections—have gone out to bid

C. Clearing Valley Trail up to the Park

- Plan is to clear the Trail up to the Park
 - Can't go all the way to Mtn. Park Plaza due to the wells—no salt, sand treatments can be done in this area
- Request the Board's decision
- We have the equipment to plow, sand, salt
- 103 hours to maintain last year
- Will get overall cost estimates and revisit on Dec 5th

Public comments:

- In reference to the cost of clearing the trail, a Select board member once said at a sidewalk meeting that "it was the cost of doing business". No one has a crystal ball to know how much it's going to snow
- Wonder what the Town's liability is when it's icy but not impassable
- Lot of international kids walking on Rte. 100 to get to their housing, it is dangerous

Board comments:

- Covered under the Town's liability insurance
- Cost is more than the hourly wage; equipment was purchased & is depreciating
- Concern about getting pedestrians off the shoulder areas
- Dangerous walking conditions along sections of Rte. 100; Not lit in some areas
- People will use it if it is cleared; it would be nice to clear so people could get to 7-11 or the Post Office but we are unable to do that due to the wells

V. New Business:

A. Authorize Town Agent to Act at Tax Sale on December 8th

- Linda Holland is the Town Agent and she is available to do this
- Board usually authorizes the Town Agent to purchase any properties not sold at the Tax Sale Dec 8th

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to authorize the Town Agent to act at the Tax sale on Dec 8th

B. Appointment of Cynthia Cohen as Library Trustee

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board voted 4-0-1 to appoint Cynthia Cohen as Library Trustee until Town meeting (J. Cohen abstained)

VI. Zoning: Wayne Estey & Rich Caplan

A. Request by Grand Summit Resort Hotel Owners Association to Erect Town Sign Plaza

- Falls under the bylaws for sign plazas—could have come before the DRB but in the essence of timing before the ground freezes, request was to come before the Select board
- Directional sign placed at an intersection; Consistent with other town sign plazas
- Current signage can't be seen at night when dark and foggy

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- More directional in nature than advertisement
- Placement is on Handle Rd
- No cost to the Town; paid by the Association

On a motion by Joe Mahon, seconded by Sarah Shippee, the Board unanimously agreed to grant permission to ZA for a Town sign plaza erected by Grand Summit Resort Owners Association at their cost

VII. Economic Development: Steve Neratko

A. Economic Development Communication

- Need to have a policy on disbursing information—official communications
- Recommend continuing via email—will begin to gather email addresses again
 - Sign-up sheet on Steve's door
- Communication will also be placed on Facebook and Town Website
- Also, will gather text numbers if decide to use those in the future

Board comments:

- Request to put policy in writing—Steve will have for next meeting

B. Committees

- Ideas for potential projects
- Propose to form a committee, a body to bounce ideas off to develop funding for
- Trails Committee already in place
- Some interest in participating in other committees has been expressed
- Any interest please see Steve; he would be the voice of the group
- Focus on ED objectives: telecommunication, trails, venues, marketing, events, beautification and possibly general

Board comments:

- Beautification committee in Wilmington has had its ups and downs
- Request that committee come to the Board as a unified body
- Call them 'working groups' rather than committees

C. Minus Zero Festival (Tim Dolan)

- Mt Snow is bringing the festival here; formerly at Stratton Mountain
- 7000-8000 people expected; first weekend in April—right before mud season is a good opportunity
- Electronic dance music festival; attendees seeking to enjoy music and VT scenery
- Hoping to be a fun and successful event
- Signed contract in November
- Ticket sales began last week—lot of social media focus—1000 tickets have been sold so far without even releasing the band names
- Third party company that is selling the tickets are also reaching out to lodging facilities

Board comments:

- Target age is 18-25
- Safe transportation is key when planning this event

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- How did it come to Dover?

Tim Dolan:

- Mt Snow met with the Moover—it will keep to its winter schedule; alternate transportation will also be available
- Emergency services meeting next Tuesday at 9am at WDFH—Dover, Wilmington and Winhall, EDFD, WDFD, DVR & SVHC
- Will need a public assembly permit
 - Once plans are in place will come before the Board for approval before sending to State
- Previously sold out at Stratton; people stayed here last year to attend in Stratton
- Looking for a change of venue, bit bigger area, reaching out to larger hotels in Brattleboro
 - Shuttle bus available from Brattleboro lodges
- Hoping to beat 8000 attendees
- There were some glitches on the ticket website but seems to have been remedied
- Friday is a kick off night—after parties at Snow Barn, Bluebird, Cuzzins
- Sat and Sun 6-11pm

VIII. Liquor Control:

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to recess as Select Board and convene as local Liquor Control

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the following:

A. First Class License Renewal for Lodge at Mt Snow

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to adjourn as local Liquor Control and reconvene as Select board

IX. Consent Agenda:

A. Approve Minutes of November 7, 2017

- Correction to motion on Health Care funding: should read \$6600 HRA for singles, not \$6850

On a motion by Victoria Capitani, seconded by Josh Cohen, the Board voted 4-0-1 to approve the minutes as corrected. (Shippee abstained)

B. Approve Warrants of Nov 11, 2017 for \$500,000 and Nov 18, 2017 for \$5,564,121.51 and Correction to Payroll Warrant of Nov 4, 2017 to \$35,794.90

Discussion:

- Bi-Town Marketing invoice for \$16,500 from the Chamber—given the conversation at the last meeting, should the check be withheld until more data is available about the dashboard?
- Rep. from the Chamber came out to Dan's business—first time in 6 years—this is an improvement
- If events aren't working, what would be the best way to reach out to people?
- Door to door may not necessarily work

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Steve Neratko:

- Bi-Town Committee met since the last SB meeting; will revisit the dashboard conversation
- Will hold another event to kick it off—if folks can't come—will reach out to individuals separately
- Steve and someone from the Chamber will go over the program
 - Not a difficult program to learn—two pieces of information per day
 - Program is already online
- \$16,500 is what has already been expended by the Chamber as part of the \$40,000 for this year; asking for this amount to be reimbursed
 - Steve has seen bills for these expenses—can get the information

Jim Desrochers: Presentation to convince people to do it—did not give the right sales pitch—needs a proper presentation; people just don't attend events; I am the only lodging facility doing it despite the Chamber—not a member anymore, do not see the value; will not pick up the Chamber's mess

Board comments:

- Chamber ran it into the ground; pulled the plug on it; is not supporting it anymore
- Should be a way to rise above the Chamber, if you feel the program is valuable
- Would like to see some results; Timeline of results
- Program was approved 3 years ago; going forward would need to see results before any more of the \$40,000 for this year is dispensed
- Quarterly updates on what the funding is being spent on before more funding is given

On a motion by Sarah Shippee, seconded by Victoria Capitani, the Board unanimously approved the warrants of Nov 4, 11, & 18, 2017

X. FYI:

- A. Budget Review Meeting, Wed, November 29 at 1pm
- B. Dover Holiday Craft Fair, Dec 2 at Dover Town Hall, 9am to 3pm—Scouts are interested in doing a bake sale at the event
- C. Tax Sale, Friday, December 8 at 11:00am

XI. Liaison Reports: Tom was the liaison for DRB & Police—these will now be Dan's depts.

XII. Executive Session for Contractual Matters

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to move into Executive Session for Contractual Matters at 7:33pm

Present: All five Board members, Jeannette Eckert

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to come out of Executive Session for Contractual Matters at 8:12pm

Decision: On a motion by Sarah Shippee, seconded by Victoria Capitani, the Board unanimously agreed to notify Dewey and Associates by letter to terminate our agreement regarding renovations to the Town Office pursuant to the seven days' notice requirement.

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Given the diminished scale and scope of the project, the Board is seeking a second opinion on the bathroom project

Jeannette will reach out to local qualified contractors for second opinion input on bathroom renovation project

XIII. Adjournment at 8:14pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com