

**Dover Select Board  
Meeting Minutes  
Dover Town Office  
Tuesday, Sept 3, 2019**

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*THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD*

Select Board members present: Josh Cohen, Victoria Capitani, Sarah Shippee, Dan Baliotti, Joe Mahon  
Also, present: Jeannette Eckert

Public: Lauren Harkawik, Jim McDevitt, Bob Holland, Steve Neratko, Maggie Lewis, Shannon Wheeler

**Regular Meeting Called to Order at 6:30pm by Chair Josh Cohen**

**I. Public Comments:**

Dan Baliotti: Murder at the Sugarhouse was a great success, 128 people attended. Thanks to everyone for their support

Vicki Capitani shared that Marco Tallini informed via email that he no longer needed an exec session tonight

**II. Economic Development: Steve Neratko**

**A. Tax Stabilization Policy**

All updates were made as recommended at last meeting:

- Applicant must be current on all town taxes and fees and all other owned and related properties
- \$500 non-refundable application fee (also added as an attachment)
- Further extensions after the first one will require Select board approval
- List all businesses affiliated with, not just in Dover
- Working on rubric—should have it by next meeting

Comments:

- Request for a special meeting for public input before approval by the Select board
- Need to make it clear that we are about to adopt this
- Now is the time to raise questions, not after it is adopted
- If you have a special meeting and three people show up who are against it, is it really going to sway your decision?
- Town voted to create the policy at Town Meeting but there was a lot of debate
- Applications would still have to go before the Town for a vote
- Work group committee was very influential in drafting the policy (6 or 7 people from a variety of backgrounds)
- Adopt the policy at the next meeting—hold informational session before adopting
- Put on agenda “Adopt Tax Stabilization Policy”—first on the agenda, keep 6:30 start
- Send out on email list, put on website, Facebook page

**B. Hiring of Economic Development Assistant**

- Will hold off discussion until Exec Session later in evening

**C. Valley Trail A-**

- Next section of the trail heading south on Route 100
- Consists of building a bicycle/walking path on three parcels
  - Two of the parcels are on board, ready and willing to go forward
  - However, can't move forward without the 1 Bogle Rd parcel which is in the middle

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- Attorneys for the owners of 1 Bogle Rd are in Boston; very difficult to contact; owned by a trust
- Property manager believes that the owners are not interested in having the trail go in front of their property
  - He requested it be moved on the eastern side of the property and continue on the other side and then cross over
  - State engineers do not support that; impossible due to wetland and topographical issues
- Biggest issue is that there is a bridge on that property but majority of the path is not on their property at all
- State says the bridge cannot be moved closer to Rte. 100; is at most 7 feet onto Bogle Rd property; State is getting worried about this project
- Expect a decision from the Town: Eminent domain or condemnation of the property?
  - What is the cost?
- Risk losing the grant money which is close to \$300,000; cannot be moved to another project
- Easements were originally given for this side of the road; can we get copies of those easements? Should be in the land records
- Reach out to Cady & Dugan to get potential cost and process of eminent domain
  - Could be expensive; How far is this family willing to go to fight it?
- State would like to see some progress within the month

D. Update on Costs for Concert Series

- Some additional costs were not factored in such as advertising
- Will have more detailed info at next meeting

**III. Liquor Control:**

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board recessed and convened as local Liquor Control

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board considered approval of the liquor applications but withdrew the motion based on concern over parking spaces at Snow Republic, LLC

Further discussion ensued by reviewing the DRB minutes and decision of Feb 2019 for Snow Republic, LLC. The original plan indicating the layout of parking spaces was not readily available, therefore a condition was placed on the approval of the outside consumption permit

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the following with the condition that the outside consumption permit layout will not interfere with the designated number of spaces for parking at Snow Republic, LLC:

- A. 2<sup>nd</sup> Class License for Snow Republic, LLC
- B. Outside Consumption Permit for Snow Republic, LLC
- C. Special Event Permit for Wine & Harvest Festival, Sept 21, 10am to 5pm

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board adjourned as local Liquor Control and reconvened as Dover Select board

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**IV. Consent Agenda:**

- A. Approve Minutes of Aug 20, 2019  
On a motion by Sarah Shippee, seconded by Victoria Capitani, the Board voted 4-0-1 to approve the minutes of Aug 20, 2019 (Mahon abstained)
  
- B. Approve Warrants of August 24, 2019 for \$94,812.92  
On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the warrants of Aug 24, 2019

**V. FYI:**

- A. Southeastern VT Broadband Information Meeting, Sept 11, 6-7pm @ Memorial Hall
- B. Employee Appreciation Day, Sept 15 at North Star Pizza, 11:30 to 2
- C. Fall/Winter Concert Series begins Sept 18 with The Miles Band, 6-8pm, Town Hall
- D. Town Fair, Oct 2-3 in Killington—Sarah and Randy will be attending
- E. Thank You Letter from North Street Resident Susan Kayes commending Bob Holland for his actions on her behalf

**VI. Liaison Reports:** Sarah is still in the process of meeting with Rich Werner

**VII. Executive Session for Personnel (Steve Neratko)**

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to move into Executive Session for Personnel at 7:01pm

Present: All five board members, Steve Neratko

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to move out of Executive Session for Personnel at 7:20pm

Decision: On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to hire Shannon Wheeler as the part time Economic Development Assistant at \$18.50/hr. for 25 hours/week

**VIII. Adjournment at 7:22pm by Chair Cohen**

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:  
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School  
Dover Free Library, East Dover Post Office, Town of Dover Website: [www.doververmont.com](http://www.doververmont.com)