

**Dover Select Board  
Special Meeting Minutes  
Dover Town Office  
September 27, 2017**

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**THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD**

Select board members present: Josh Cohen, Victoria Capitani, Sarah Shippee, Tom Baltrus  
Select board member absent: Joe Mahon  
Also present: Jeannette Eckert, Linda Sherman, Linda Holland

Meeting called to order at 7:11pm by Chair Josh Cohen

- I. Consider Assessor's Proposal for Printer, Scanner, Copier (\$7699)
  - Marco researched the fund and according to 32 V.S.A section 4041a the reappraisal fund *"is be used only for reappraisal and costs related to reappraisal of its grand list properties and for maintenance of the grand list."*
  - Believe this equipment & its use as a tool would fall into the above category
  - Reappraisal fund currently has \$355,000
  - Linda checked with Arcomm and the server will be more than able to handle the printer, scanner, copier
    - Will be a fee on Arcomm's end to tie it into the server
  - Will Canon hold their price? Linda was told the salesman would do everything he could to hold the price. Linda will contact him first thing in the morning

On a motion by Victoria Capitani, seconded by Tom Baltrus, the Board unanimously agreed to purchase Canon model #IPF785 MFP M40 for \$7699 including 3-year Ecarepack with monies coming from the reappraisal fund

Linda requests that any revenue generated from the use of the Canon equipment to go back into the reappraisal fund

Vicki suggests that as it may be such a small amount of funds coming in, any monies should go back into the general fund

- II. Sign Letter of Intent to Terminate Membership with WSWMD (Windham Solid Waste Mgmt. District)

Discussion:

- Do we have a SWIP (solid waste implementation plan) in place?
- Who is going to administer the plan?
- We are still district members until July 1, 2018...we have time
- Jeannette has been in contact with Bob Spencer & Chris Dugan about the process of withdrawing; have a template for the SWIP plan
- Bob Spencer is attending Oct 3<sup>rd</sup> SB meeting to discuss options; he also sent information on SWIP requirements
- We need to know our responsibilities and who is responsible & what penalties may exist

- Lease payment on solar array at WSWMD—portion for towns in the district? Reducing our assessment payment?
- If we find it is not in our best interest to terminate, we can hold the special meeting & decide to continue in the district but if we miss this window deadline for termination, we will have to wait another year
- Whitingham has withdrawn; we can share costs with them on the hazardous waste collections
- Concerns over Hazardous Waste Collections? Education programs?
- Need to know our final assessment \$\$
- Certified letter will be sent 9/28/17 to indicate our intent to terminate membership
- Warn a Special Town Meeting to be held Friday, October 27<sup>th</sup> at 9am—will be in this week's newspaper

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to sign the letter of intent to terminate membership with WSWMD effective July 1, 2018

III. Adjournment at 7:30pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:  
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School  
Dover Free Library, East Dover Post Office, Town of Dover Website: [www.doververmont.com](http://www.doververmont.com)