

***Town of Dover
Development Review Board***

***Meeting Minutes
October 11, 2018 at 7:00 PM
Dover Town Office***

These minutes are not official until they have been approved by the Development Review Board

- I.** The regular meeting was called to order at 7:00pm by Chair Shippee.
- II.** All parties present were asked to sign in.
- III.** The notice of hearing was read into the record.
- IV.** Board members present were: Chair Sarah Shippee, Stephen Palermo, Jon Prial, Laurie Newton & Heather Kelly. The Board introduced themselves to the audience. Zoning Administrator Tabi Freedman and Administrative Assistant, Jeannette Eckert was also present along with Applicants Rob Wadsworth & Justin Murray.
- V.** A general description of the evening's proceedings was presented by the Chair as well as a brief explanation of Interested Parties. All Interested Parties were notified of their rights as Interested Parties to speak on the application and to appeal the application. Interested Parties were notified that participation in the hearing, either by verbal or written testimony, is required in order to appeal the Decision to the Environmental Court.
- VI.** A draft of the minutes for the meeting will be posted by Tuesday, October 16, 2018 and all Applicants are encouraged to review those minutes for accuracy and any comments or inconsistencies should be sent to the ZA before the next meeting. All exhibits presented are available for public viewing through the ZA or Administrative Assistant. All parties intending to give testimony were sworn in.
- VII.** **To consider application #18-HL021D-01** by The Wadsworth Company & Vermont Barns to allow the building of a storage barn in a Sensitive Wildlife Resource Overlay District on Parcel #HL021D, at 67 Handle Road, West Dover.

ZA Freedman testifies that the hearing has been properly warned and posted.
A letter from the property owner was submitted granting permission for Applicants Wadsworth and Murray to represent them in the hearing
Applicants testify that all abutters have been properly warned & in a timely manner.
No interested parties were present or provided written testimony.
No conflict of interest was present.

The Applicants testify to the following:

- Propose to construct a 24x26 barn adjacent to the existing house on the property at 67 Handle Rd
 - Pull in garage on bottom; storage vault on second story
 - Barn doors to get in above and overhead door for lower level access
- Letter from Forrest Hammond, Wildlife Biologist was read into the record
 - He recommends approval of the project

- Project is primarily within an existing clearing with an existing driveway that will provide access to the barn
- Believes project should not negatively impact wildlife use of this area
- Lot is a very odd shape; position of existing house and proposed barn are shown on sheet C1 of application
- Clearing of a dozen trees will be done to accommodate the barn
- Trying to put a foundation in before the ground freezes

On a motion by Board member Prial, seconded by Alternate Kelly, the Board unanimously agreed to close the hearing.

VIII. To consider any other business which may legally come before the Development Review Board.

- Approve minutes of Sept 13, Aug 9 & 23 and May 10, 2018

On a motion by Chair Shippee, seconded by Chair Shippee, the minutes for Sept 13, 2018 were approved by a vote of 1-0-4 (Shippee was the only member in attendance on this date)

On a motion by Board member Palermo, seconded by Alternate Kelly, the Board voted 3-0-2 to approve minutes of August 23, 2018 (Newton, Prial abstain)

On a motion by Board member Prial, seconded by Alternate Kelly, the Board voted 3-0-2 to approve minutes of May 10, 2018 (Newton, Palermo abstain)

The approval of minutes of August 9, 2018--deferred until Vice Chair Lynch is contacted

- Other Business
 - Abutters' lists and letters are not needed by the Board as part of the application
 - ZA summaries are 'as needed' for complex applications—only one copy to the Board
 - Notice of Hearings should include relevant bylaw sections
 - October 25th hearing is still uncertain—awaiting communication from applicant; 3 out of 5 original board members can not be present; if other board members fill in, will need to listen to previous taped testimony

On a motion by Alternate Newton, seconded by Board member Prial, the Board unanimously agreed to move into Deliberative Session at 7:21pm

On a motion by Alternate Newton, seconded by Board member Palermo, the Board unanimously agreed to move out of Deliberative Session at 7:35pm

IX. Adjournment at 7:35pm

Respectfully submitted by Jeannette Eckert, DRB Administrative Assistant

POSTED AT: Town Clerk's Office, Administration Office, Dover Free Library, East Dover Post Office & Town website www.doververmont.com.