

# **Dover Free Library Minutes**

## **Tuesday, February 26th, 2019**

**Present:** Kevin Stine, Ed Brookman, John Flores, Chris Kelly and Dianne Guminak  
The trustee meeting was called to order at 3:10 p.m.

### **Approval of Prior Minutes:**

Chris moved to approve the January minutes: the motion was seconded by Ed.

### **Financial Report:**

- It was noted that \$73,282.57 was deposited into the library account from the town on 2/11/19.
- There was discussion about how the interlibrary loan program has increased in popularity.
- The reinvestment distribution went up \$1,430. We will be watching the fund balance.

### **Director's Report:**

- It was discussed that circulation, walk-ins, internet and wifi were all up for the month of January. It was a busy month at the library.
- Library Signs- John researched information and costs for road signs for the library and will be purchasing 3 of them for the town.
- There is an exciting list of events planned for the summer-genealogy classes, book discussions series, an Indian cooking class, the Incurable Semantics Band and new for this year will be the Sand Glass puppet show for the Desert Social Fundraiser event.

### **Children's Report:**

- The program was reviewed and all looks good.

### **New Business/Agenda for next month:**

- John will be getting the library policies to the trustees and we will start to discuss and review them at the next meeting.
- Strategic plan-at the next meeting we will discuss looking at the yearly plan for meetings and make a monthly agenda.
- Follow up on the trustee training-the trustees will review their notes and bring their priorities to the next meeting.
- The Dover Free Library Foundation-we will discuss how to promote this foundation.

### **Old Business:**

- John will speak with Jeanette from the town regarding proof of coverage of workman's compensation for the library.
- The board asked John to prepare and send us the director's report, children's report and financial report before our meetings so that we have time to review them ahead of time.

**Next Meeting:**

-The next meeting will take place on Monday, March 18th at 1:00

**Meeting Adjourned:** 4:10 p.m.

Respectfully Submitted,

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Kevin Stine, Acting Chairperson  
Secretary

Dianne Guminak, temp. acting

These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the library after the next regularly scheduled meeting. Public notice of these minutes have been posted at the following locations: Dover Town Clerk's bulletin board, the Dover School, West Dover Post Office, East Dover Post Office, Dover Free Library, DFL: [doverfreelibrary1913.org](http://doverfreelibrary1913.org).