

# DOVER FREE LIBRARY

## Minutes

Monday, February 25, 2018

**Present:** Meredith Anton, John Flores, Kevin Stine, Cynthia Cohen, and Ed Brookman were present.

A training for Vermont library trustees began at 4:10. The trustee meeting was called to order at 5:20 p.m.

**Approval of Prior Meeting Minutes:** Kevin moved to accept the January 2017 minutes. Meredith seconded the motion. Motion passed.

**Financial Report:** Meredith moved to accept the Financial Reports for December. Ed seconded the motion. Motion passed.

### **Director's Report**

As a part of the trustee's ongoing discussion on the Marie Waugh fund John provided information on the Vermont Community Foundation, an investment group focused specifically on Vermont community non-profit organizations. Kevin indicated an interest in knowing more. The fund requires a \$25,000 initial investment to start, which is a majority of the Waugh fund. As a result, a request was made to table the discussion until next meeting and to warn the public.

John noted that the new public computers had arrived. Jason Staloff assisted in set-up of the new terminals and wiped all data from the old. John requested approval to donate them to a local non-profit. Cynthia motioned to approve the request and Kevin seconded.

John proposed to add President's Day to the list of library holidays, noting that this would be in line with the rest of the town's holiday schedule. Kevin motioned to approve. Cynthia seconded. Motion passed.

**Children's Report:** Monthly attendance for the Preschool Storytime Review was up this month.

**New Business:** The New Library Trustees workshop ran from 4:10 to 5:20 pm. Lara Keenan from the Vermont Department of Libraries presented a Powerpoint on the duties and responsibilities of library trustees.

John provided the trustees with a list of the the by-laws of the Dover Free Library. These have not been revised since 2008. The trustees will be reviewing them prior to the next meeting.

**Old Business:** No old business was discussed.

**Next Meeting:** Monday, March 26th at 5:00 PM

**Meeting Adjourned:** 6:20 PM

Respectfully Submitted,

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Meredith Anton, Chairperson

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Cynthia Cohen, Secretary

*These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the library after the next regularly scheduled meeting. Public notice of these minutes have been posted at the following locations: Dover Town Clerk's Bulletin Board, The Dover School, West Dover Post Office, East Dover Post Office, Dover Free Library, DFL: [doverfreelibrary1913.org](http://doverfreelibrary1913.org).*

**DOVER FREE LIBRARY**

**Minutes**

**Monday, March 26, 2017**

**Present:**

**Approval of Prior Meeting Minutes:**

**Financial Report:**

**Director's Report:**

**Children's Report:**

**New Business:**

**Old Business:**

**Discussion on using Vermont Community Foundation to invest Marie Waugh fund.**

**Next Meeting:**