

DOVER FREE LIBRARY

Minutes

Monday, March 26, 2018

Present: Meredith Anton, John Flores, Kevin Stine, Cynthia Cohen, Nancie McLean, and Ed Brookman were present. Lewis Clark was also in attendance. The meeting was called to order at 5:10 p.m.

Approval of Prior Meeting Minutes: Meredith moved to accept the February 2018 minutes. Kevin seconded the motion. Motion passed.

Financial Report: Lewis Clark led discussion on the library's financial reports. He recommended budgeting one month of operating costs to be held in the account for covering expenses at the transition of the fiscal year. Meredith motioned to move \$2216.66 of the fiber optics fund to the capital fund. Ed seconded it. Motioned passed.

Meredith moved to accept the Financial Reports for February. Nancie seconded the motion. Motion passed.

Director's Report: As a part of the trustee's ongoing discussion on the Marie Waugh fund Kevin offered to contact the Vermont Community Foundation with a few questions. He will report the answers back at the next meeting.

John provided the board with a fundraising letter that was recently mailed to businesses. He reported that a donation has already been received.

Children's Report: Tamara provided the board with a breakdown of her collection management, including materials received and those weeded.

44 children attended Winter Break Fun Week February 19-23rd.

New Business: Ed provided the board with proposed changes to the by-laws of the Dover Free Library. The trustees reviewed them and suggested several edits. Discussion will continue at the next board meeting

Old Business: Reconciliation of January's Statement of Operations with January's Account summary was resolved in discussion with Lewis.

Next Meeting: Tuesday, April 24th at 5:00 PM

Meeting Adjourned: 6:15 PM

Respectfully Submitted,

Meredith Anton, Chairperson

Cynthia Cohen, Secretary

These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the library after the next regularly scheduled meeting. Public notice of these minutes have been posted at the following locations: Dover Town Clerk's Bulletin Board, The Dover School, West Dover Post Office, East Dover Post Office, Dover Free Library, DFL: doverfreelibrary1913.org.

DOVER FREE LIBRARY

Warning

Tuesday, April 24, 2018

Present:

Approval of Prior Meeting Minutes:

Financial Report:

Director's Report:

Children's Report:

New Business:

- Reviewing current library policies

Old Business:

-Approving changes to current by-laws

Next Meeting:

Tuesday, April 24, 2018